



Application for Employment

Desert Ridge Transitional Care Center, LP
13300 11th Ave, Victorville, CA 92395

We are an Equal Employment Opportunity Employer

IDENTIFICATION	Last Name	First Name	Middle Name	Preferred Name
	Street Address		City	State Zip code
	Email Address		Cell Phone	Home Phone
	How did you hear about our Company?		Were you referred to the Company? If yes, by whom? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Do you have any relatives that work for our Company? If yes, please list name and relation: <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever worked for our Company? If so, when? <input type="checkbox"/> Yes <input type="checkbox"/> No	

POSITION	Primary Position Desired	Secondary Position Desired	Salary Desired	When are you able to start?
	What is your availability to work? <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time, Number of Hours _____		What shift(s) are you available? <input type="checkbox"/> Morning Shift <input type="checkbox"/> Evening Shift <input type="checkbox"/> Night Shift	
	Available to work overtime? (if necessary) <input type="checkbox"/> Yes <input type="checkbox"/> No	Able to work weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	Able to travel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a reliable means of transportation to/from work? <input type="checkbox"/> Yes <input type="checkbox"/> No

PERSONAL	If hired, can you provide proof of eligibility to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		Can you furnish proof of your age? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Education List name and location.		Grade/Years Completed		Graduated? Major	
	High School/GED		9 10 11 12		<input type="checkbox"/> Yes <input type="checkbox"/> No N/A	
	College/Junior College		1 2 3 4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Graduate School		1 2 3 4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Business/Trade School		1 2 3 4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
	List any foreign languages that you know: _____ <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Speak _____ <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Speak		Software Skills <input type="checkbox"/> Excel <input type="checkbox"/> Kronos <input type="checkbox"/> PointClickCare <input type="checkbox"/> Word <input type="checkbox"/> Outlook <input type="checkbox"/> Windows		Relevant Special Skills/Experience: _____ _____	

LICENSES	List all Licenses, Certifications and Professional Designations Earned				
	Type	State	License Number	Name on License	Expiration Date

ADDITIONAL INFORMATION	Have you ever used any other name than you are currently using? If yes, please list all names used:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	As an employee, have you ever been involuntarily discharged or asked to resign? If yes, please explain in detail:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you able to perform the essential job functions of the position for which you are applying, with or without accommodation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If required, are you willing to have a pre-employment physical and/or drug test?	<input type="checkbox"/> Yes <input type="checkbox"/> No

An affirmative answer to any of these question may not necessarily disqualify you from consideration of employment



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List the last two (2) employers beginning with the most recent/current				
EMPLOYMENT HISTORY	Name		Address - including city, state and zip code	
	Telephone	Supervisor Name/Title	Employed From Month ____ Year ____	Employed To Month ____ Year ____
	Final Job Title		Work Performed	Reason for Leaving
	Name		Address - including city, state and zip code	
	Telephone	Supervisor Name/Title	Employed From Month ____ Year ____	Employed To Month ____ Year ____
	Final Job Title		Work Performed	Reason for Leaving

List professional references not related to you.				
REFERENCES	Name	Position and Company	E-Mail Address	Telephone Number
	Name	Position and Company	E-Mail Address	Telephone Number
	Name	Position and Company	E-Mail Address	Telephone Number

I certify that the information provided in this application for employment is true, accurate and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal of employment. I understand the acceptance of an offer of employment does not create a contractual obligation upon the employer to hire me or to continue to employ me in the future or for any duration. In considering my application for employment, I consent to the Company verifying the information set forth in this application and obtaining any additional information relating to my background that it may need to assess my suitability for employment including but not limited to the references provided in this application for employment.

I understand that the Company may require a background check as a condition of employment with the Company, in which case I will be required to sign a disclosure and an authorization permitting the Company or its agent to conduct an investigation. The Company will use any such report(s) solely for employment-related purposes. I also understand that prior to employment or during the course of my potential employment, I may be required, to the extent permitted by law, to take a physical examination, drug screening, or similar test or examination as a condition of hiring or continued employment.

Mutual Agreement To Arbitrate: The Company and I mutually consent to the resolution by binding arbitration of all claims or controversies, whether or not arising out of or related to my job application and/or my acceptance or denial of employment, that the Company may have against me or that I may have against the Company and/or its employees, agents, parent, and affiliated entities, if any, and all predecessors, successors and assigns and any of them. This agreement does not include claims that, by law, may not be subject to mandatory arbitration, nor does it include sexual assault or sexual harassment disputes that I elect not to subject to arbitration, unless otherwise required by law. The Company and I agree that, to the fullest extent allowed by law, any claim will be brought solely in an individual capacity, including but not limited to class, collective and representative action claims and individual claims under the Labor Code Private Attorneys' General Act. The Federal Arbitration Act shall govern the interpretation and enforcement of this agreement and the arbitration proceedings. Arbitration will be conducted in accordance with JAMS Employment Arbitration Rules and Procedures that are in effect when I sign this application (arbitration procedures), a copy of which is available online at www.jamsadr.org, by calling JAMS at (800) 352-5267, and/or upon request to the Company. The Company shall bear the costs of the arbitrator, forum and filing fees. Each party shall bear its own respective attorneys' fees and all other costs, unless otherwise required or allowed by law and awarded by the arbitrator. Any and all issues regarding the scope, interpretation, and enforceability of this agreement shall be decided exclusively by a court of competent jurisdiction. Any void or unenforceable part or provision of this agreement shall be severed by the court. I agree that I will resolve any and all claims or controversies between me and the Company exclusively by final and binding arbitration before a neutral arbitrator instead of any court action or jury trial, which the Company and I hereby expressly forever give up. I understand that I have the right to consult with an attorney. I understand that I am allowed to take a copy of this job application and the arbitration procedures with me and return a signed copy of the application later. I have been given the opportunity to fully read and understand this mutual agreement and the arbitration procedures before signing this application.

I further understand and agree that in the event I am hired, I will be required to sign a mutual agreement to arbitrate as a condition of employment.

Printed Name Signature Date